

PARENT VOLUNTEER FORM

Complete and submit only one form per family. Please carefully consider the opportunities offered, and remember to select those activities that could fit your schedule and interests. You will be contacted at a later date to sign up for the actual schedule.

Please return form by September 23, 2011.

Volunteer Name: _____

E-mail address: _____ Phone: _____

Youngest/Only Child's Name: _____ Grade: ____ Teacher: _____

PTA Committees (Checking here is not volunteering to head the committee, just to be called when help is needed)

_____ Blood Drive (Fall date: 10/27/11, Spring date: TBD; help check people in etc...)

_____ Book Fair (Feb 6 - 10, 2012; fill pre-orders, cashiers)

_____ Box Tops and Bonus \$\$\$ (Great opportunity to volunteer from home! Cut & count box tops, \$\$\$)

_____ Gift Wrap Sale (Distribution November 16, 2011)

_____ Hearing and Vision (1 day or a half day to help screeners; March 7, 2011 and/or March 15, 2011)

_____ Holiday Shoppe (December 6, 2011; cashiers, help children shop)

_____ Hospitality (cooking/baking for conferences in November and February, luncheons, etc.)

_____ Kindergarten Registration (half- or whole days; February 27 - March 2, 2012)

_____ Special Ed volunteers needed for at home work (cutting, laminating, etc.)

_____ Media volunteers to shelve books. Please circle preferences:

weekly or bi-weekly or monthly

morning or afternoon

New this year!

_____ Paw Print Prize Redemption: help redeem Pawprints for prizes during lunch shifts (11:20am-1:45pm) every other Wednesday. Volunteers can sign up for one lunch shift or as many as you are available.

Please indicate which dates might work for you:

9/28 10/12 10/26 11/9 11/16 12/14 12/21

Even better, please consider staying after Walking Wednesday to help your child's class during lunch!

[NOTE: There is a separate Walking Wednesday flier coming home requesting volunteers for recess every Wednesday while the weather permits.]

THANK YOU FOR HELPING!
RESPONSIBILITIES OF A VOLUNTEER AT WAVERLY

- ◇ We take your commitment very seriously, and we trust you do, too. The staff is counting on you to be there and to be punctual. The students are very dependent upon you! Please do not take on more responsibility than you can realistically fulfill.
- ◇ Please arrive promptly. If you cannot attend on your scheduled day, please inform your teacher as soon as possible. Send a note with your child or call the office (410-313-2819).
- ◇ Please sign in and out on the volunteer sheet in the main office, and put on a sticker each time you report to volunteer. The sheet and stickers are located just inside the front office door. Specify times and teacher name. This information allows us to locate you while in the building and helps us keep track of our many volunteers.
- ◇ Proceed to the classroom or designated area for instructions for that day. The volunteer PTA/Parent Resource room across from Kindergarten is available for your use.
- ◇ Please do not bring small children to school with you.
- ◇ Cell phones should be kept on vibrate and should not be used in the classrooms or hall areas.
- ◇ Show respect for human dignity, individual differences, and cultural, religious, and racial diversity. Treat all students fairly and positively. Be professional.
- ◇ Recognize the need for flexibility and patience. Remember to always maintain a warm, friendly attitude. Be willing to accept suggestions as well as give them.
- ◇ Remember each child is an individual with his/her own unique abilities. Basic needs are the same, but the way in which we meet those needs will vary with each individual.
- ◇ Teachers should have a list of what needs to be done by volunteers. If you need help, contact your team Paraeducator (PE) for clarification.

Not sure what you want to volunteer for or what is involved? Please join us for a Volunteer Orientation presented by Mrs. Lancaster Tuesday, September 27, 2011, at 9:30am in the Cafeteria. It's sure to be very informative!
